

BOARD OF FIRE COMMISSIONERS HOPEWELL BOROUGH DISTRICT NO. 1

RESOLUTION 2023-41

AUTHORIZING FINAL PAYMENT OF THE TANKER LOAN

**Whereas,** Hopewell Borough Board of Fire Commissioners took out a loan with Hopewell Valley Community Bank for the purchase of a Tanker in 2013;

**Whereas,** the principal and interest for the loan is due on February 28, 2024;

**Whereas,** the funds are available to pay the principle and loan payment;

**Now,** therefore be it resolved by the Board of Fire Commissioners of Hopewell Borough District No. 1 to pay the principal and interest of the loan due on February 28, 2024 in the amount of \$21,288.87 with \$20,559.30 being the principal and \$729.57 in interest.

Roll Call Vote:	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Chairperson Morehouse	✓			
Commissioner Blasi	✓			
Commissioner Myers	✓			
Commissioner Evans				✓
Commissioner Davies	✓			

Resolution passed 4 to 0

  
Greg Davies

Secretary

October 11, 2023

**BOARD OF FIRE COMMISSIONERS  
Hopewell Borough Fire District No. 1  
PO Box 141  
Hopewell, NJ 08525**

**Treasurer's Report**

**October 11, 2023**

**Resolution 2023-42**

Bills are submitted in the following amounts:

2023 Budget

\$47,344.74

**Certification of Funds:**

All payments on the attached bill list have been charged to the 2023 budget. As per the attached budget report, all accounts are within the budgeted limits.

Roll Call Vote:

Commissioner	Moved	Second	Aye	Nay	Abstain	Absent
Myers			x			
Evans		/				x
Davies		/	x			
Blasi	/		x			
Morehouse			x			

Chairperson Morehouse



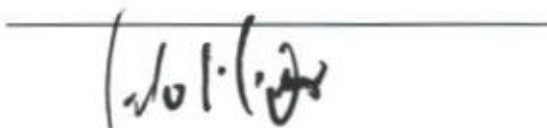
Commissioner Blasi



Commissioner Davies



Commissioner Evans



Commissioner Myers

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**BOARD OF FIRE COMMISSIONERS HOPEWELL BOROUGH FIRE DISTRICT #1**

**RESOLUTION 2023-43**

**CERTIFYING THE REVIEW OF THE ANNUAL AUDIT FOR YEAR ENDED**

**DECEMBER 31, 2022**

**WHEREAS**, N.J.S.A. 40a:5a-15 requires the governing body of each local authority to cause an annual audit of its accounts to be made, and

**WHEREAS**, the annual audit report for the fiscal year ended December 31, 2022 has been completed and filed with the Municipal Clerk and the Division of Local Government Services pursuant to N.J.S.A 40A:5A-15, and

**WHEREAS**, N.J.S.A. 40A:5A-17 requires the governing body of each authority to, within 45 days of receipt of the annual audit, certify by resolution to the Local Finance Board that each member thereof has personally reviewed the annual audit report, and specifically the sections of the audit report entitled "General Comments," "Recommendations," and "Schedule of Findings and Questioned Costs," and has evidenced same by group affidavit in the form prescribed by the Local Finance Board, and

**WHEREAS**, the members of the governing body have received the annual audit and have personally reviewed the annual audit, and have specifically reviewed the sections of the annual audit report entitled "General Comments," "Recommendations," and "Schedule of Findings and Questioned Costs," in accordance with N.J.S.A. 40A:5A-17.

**NOW, THEREFORE BE IT RESOLVED**, that the governing body of the **Hopewell Borough Fire District No. 1** hereby certifies to the Local Finance Board of the State of New Jersey that each governing body member has personally reviewed the annual audit report for the fiscal year ended December 31, 2022, and specifically has reviewed the sections of the audit report entitled "General Comments," "Recommendations," and "Schedule of Findings and Questioned Costs," and has evidenced same by group affidavit in the form prescribed by the Local Finance Board.

**BE IT FURTHER RESOLVED** that the secretary of the authority is hereby directed to promptly submit to the Local Finance Board the aforesaid group affidavit, accompanied by a certified true copy of this resolution.

**IT IS HEREBY CERTIFIED THAT THIS IS A TRUE COPY OF THE RESOLUTION PASSED AT THE MEETING HELD ON OCTOBER 11, 2023.**



**GREGORY DAVIES**

Secretary

10-11-23

Date

**LOCAL AUTHORITIES  
GROUP AFFIDAVIT FORM**

**PRESCRIBED BY  
THE NEW JERSEY LOCAL FINANCE BOARD**

**AUDIT REVIEW CERTIFICATE**

We, the members of the governing body of the **Hopewell Borough Fire District No. 1** being of full age and being fully sworn according to law, upon our oath depose and say:

1. We are duly elected members of the **Hopewell Borough Fire District No. 1**.

2. We certify, pursuant to N.J.S.A. 40A:5A-17, that we have each reviewed the annual audit report for the fiscal year ended December 31, 2022 and specifically the sections of the audit report entitled "General Comments," "Recommendations," and "Schedule of Findings and Questioned Costs."

(Print)

(Signature)

C.S. Moraitousa

[Signature]

Melvin H. Myers

[Signature]

Doni Jani Daw Basi

[Signature]

Greg Davies

[Signature]

Paul Evans

[Signature]

Sworn to and subscribed before me  
this 11 day of October, 2023.

William E. Mullen 3rd

IMPORTANT: Signatures must be original. Photocopies are not accepted.

WILLIAM E. MULLEN 3RD  
Notary Public, State of New Jersey  
Comm. # 2376017  
My Commission Expires 7/24/2028



BOARD OF FIRE COMMISSIONERS HOPEWELL BOROUGH DISTRICT NO. 1

RESOLUTION 2023-44

ACCEPTING THE UPDATED STANDARD OPERATING PROCEDURES FOR THE HOPEWELL FIRE DEPARTMENT AND EMERGENCY MEDICAL UNIT

WHEREAS, the fire district is actively pursuing the licensing of the Emergency Medical Unit through the state of New Jersey; and

WHEREAS, New Jersey State Statute Title 8 Chapter 40 3.5 specifically requires the Standard Operating Procedures to be updated to include state mandated verbiage; and

WHEREAS, the Fire Department has not updated Standard Operating Procedures since 2021, and

WHEREAS, the Commissioners have reviewed updated Standard Operating Procedures and have found them to be acceptable

IT IS HEREBY RESOLVED by the Commissioners of Fire District No. 1 in the Borough of Hopewell, Mercer County, New Jersey, that the updated Standard Operating Procedures as required in Title 8 Chapter 40 3.5 have been reviewed and are accepted as printed. *AS ATTACHED.*

Roll Call Vote:	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Chairperson Morehouse	✓			
Commissioner Myers	✓			
Commissioner Evans				✓
Commissioner Davies	✓			
Commissioner Blasi	✓			

Resolution passed *4 to 0*

  
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Gregory Davies

Secretary

October 11, 2023