

MEETING MINUTES
BOARD OF FIRE COMMISSIONERS
HOPEWELL BOROUGH DISTRICT NO.1

January 11, 2023

PRESENT: Cmsr. Morehouse
Cmsr. Myers
Cmsr. Evans
Cmsr. Davies
Cmsr. Blasi

Call to Order: The scheduled meeting of the Board of Fire Commissioners was called to order at 7:22 pm by Chairman Morehouse following proof of compliance with the Open Public Meetings Act. Notice was given through the Annual Meeting Notice and was filed with the municipal clerk, posted at the municipal building, the board's office, the fire district website, and advertised in the official newspapers of the district as required by law.

Minutes:

Minutes postponed for now while Commissioners review.

Resolution 2023-1 Amending the 2023 Budget. Motion by Commissioner Myers and 2nd by Commissioner Blasi. Roll call 5-0 motion passes.

Public Comment: Opened hearing for Budget review and adoption of 2023 amended budget which was result of additional line to budget for \$695,278.00. Motion to close public comment, motion by Commissioner Blasi, 2nd by Commissioner Evans. Roll call 5-0 motion passes.

Resolution 2023-02 Adopting the amended budget. Motion by Commissioner Evans and 2nd by Commissioner Davies. Roll call 5-0 motion passes.

Minutes for November 9, 2022 approved motion by Commissioner Myers, 2nd by Commissioner Blasi with one correction, and December 14, 2022 were approved, motion by Commissioner Evans, 2nd by Commissioner Blasi. All in favor motions passed.

Treasurer's Report:

A copy of the treasurer's report was made available to each commissioner with a list and description of the bills to be paid. The Chief Financial Officer certified that there were sufficient funds in the encumbered 2022 budget and the temporary 2023 budget to pay the bills and designated the account to which each would be charged.

Bills were submitted to be paid from the 2022 budget in the amount of \$173,768.60 and \$30,710.47 from 2023 budget. Motioned by Commissioner Myers and seconded by Commissioner Blasi to pay the bills as submitted with a roll call vote all in the affirmative passing via majority. Resolution 2023-03 passed 5-0.

Short discussion of budget items left over that was encumbered from the 2022 budget.

Fire Department Administration:

Working on recruitment for community involvement. LOSAP results have been submitted to the Board. Dinner dance 2/18.

Ladies Aux: No report

EMU Report:

Chief Tunison advised 347 calls for 2022. Moving forward with State Licensing/certification still have to add SOPs to application to finalize. Stretcher has been installed.

Fire Chief Report:

There were 348 calls for 2022. Had officer meeting, new power tools have been arriving and will be doing a hands on drill in February. Several members trained on the new stretcher. Assembling a water rescue team.

Fire Official Report: on file

Attorney Report: Shared services agreement between Boards was discussed. OPRA procedures discussed.

Resolution 2023-04 Inspection agreement moved by Commissioner Evans, 2nd by Commissioner Myers. Roll call 5-0 motion carries.

Committee Reports:

LOSAP – Discussed the CPI increase, which puts the line over budget. More people have qualified than in prior years and the total for 2022 was \$104,572.00. Discussed to keep the payment at the \$85,000 which was budgeted, and disperse the total over the amount of qualified participants. Will pass resolution in March for payment.

Resolution 2023-05 for Amended Budget; 2023-06 Newspapers; 2023-07 Attorney; 2023-08 Transfers; 2023-09 Accountant; 2023-10 Deposit of Funds; 2023-11 Tanker payment; 2023-12 Insurance Agent; 2023-13 Temporary Budget for 2023. Motion by Commissioner Evans, 2nd by Commissioner Blasi. Roll call 5-0 motion carries.

Resolution 2023-14 Shared Services for Contracted EMS. Discussion held, spoke of what other costs maybe incurred. Moved by Commissioner Evans, 2nd by Commissioner Davies. Roll call 5-0 motion carries.

Public Comment (non-agenda): No public in attendance to comment.

Adjournment: There being no further business to come before the board, on a motion by Cmsr. Evans and seconded by Cmsr. Blasi unanimously approved the meeting adjourned at 9:00 pm. The next regularly scheduled meeting of the board will be held on February 8, 2023.