

**MEETING MINUTES**  
**BOARD OF FIRE COMMISSIONERS**  
**HOPEWELL BOROUGH DISTRICT NO.1**

**May 11, 2022**

**PRESENT:** Cmsr. Blasi  
Cmsr. Davies  
Cmsr. Evans  
Cmsr. Myers

**ABSENT:** Csmr. Morehouse

**Call to Order** The regularly scheduled meeting was conducted remotely by means of a hybrid conference call through Google and in person and was called to order by Commissioner Davies at 7:00, following adequate notice under the Open Public Meetings Law (annual notice published and revised meeting notice published in the Times of Trenton and transmitted to the Hopewell Valley News provided to the Borough Clerk for posting, posted at the Board offices and on the fire district's web site providing information on how the public could access and join the meeting, as well as provided to any person requesting same in advance of the meeting.)

**Minutes:**

On a motion by Commissioner Myers and seconded by Commissioner Blasi the April 13, 2022 minutes were approved with one absence and one abstention.

**Public Comment-** None

**Treasurer's Report: 22-23**

The process regarding reimbursements to the fire company was explained due to a question from Commissioner Blasi.

A copy of the treasurer's report was made available to each commissioner with a list and description of the bills to be paid. The Chief Financial Officer previously certified that there were sufficient encumbered funds in the 2022 regular budget to pay the bills and designated the account to which each would be charged.

1. Bills were submitted to be paid from the 2022 regular budget of \$4162.36 and an insurance payment on April 20, 2022 in the amount of \$4332.00 for a total of \$8,494.36. Motioned by Commissioner Myers and seconded by Commissioner Davies to pay the bills as submitted with a roll call vote.
2. The list of encumbrances for the 2022 regular budget was given to the Board for review.

**Hopewell Fire Department Administration:**

The Memorial Day Parade will take place on Sunday May 29th at 1:00 pm. The picnic after the parade will be at the Peck's house on Model Avenue. The SOP's are accepted and ready for review by the state.

### **Ladies Auxiliary-**

The flower sale on Mother's Day was a success.

**EMU Chief Report:**-- There were 26 calls for April with 2 scratches which were during the day. 2 members received their EMT certifications. On May 24th, there will be training at Station 53. EMS week will be observed starting on May 15th. Chief Tunison met with the State regarding certification on April 20th and was told she would have to submit a new application. Once that process is complete background checks will be completed.

**Fire Chief Report:**—There were 20 calls for April, mostly night calls. Annual testing for pumps, ladders and hose testing will be coming up. Chief Galatro solicited quotes from 3 companies and has decided to go with the company who will provide all testing for the amount of \$4798.65. The Air Compressor also needs to get certified and hydrotesting will have to be completed soon on the air packs. Chief Galatro is working on the fire reporting software and a discount may be credited to us as we already paid the FireHouse Software contract for the year.

**Fire Official Report:** On file and a copy was provided to the Commissioners.

### **Committee Reports**

**Insurance:** No report.

### **Resolution 22-21**

The resolution that was tabled at the April meeting was reworded by Attorney Acker and Commissioner Davies and presented again. There were a few clarifying questions asked and the questions were answered to the satisfaction of the commissioners.

Motioned by Commissioner Myers and seconded by Commissioner Evans to approve the resolution adopting LOSAP vesting definition.

Motion passed with one absence.

**LOSAP** No report

### **Resolution 22-24**

Motioned by Commissioner Myers and seconded by Commissioner Evans to pass the resolution authorizing payment of the 2021 Hopewell Borough portion of LOSAP for Hopewell Fire Department and Emergency Medical Unit as of May 13, 2022. Funds will not be released until Commissioner Davies approves and the signed Purchase Order is received from Lincoln Financial Services.

Motion passed with one absence.

**Attorney Report:** No report.

**Adjournment:** There being no further business to come before the board, on a motion by Cmsr. Evans and seconded by Cmsr. Myers approved the meeting adjourned at 7:49. The next regularly scheduled meeting of the board will be held on June 8, 2022 via Google Meet and in person.