

**MEETING MINUTES**  
**BOARD OF FIRE COMMISSIONERS**  
**HOPEWELL BOROUGH DISTRICT NO.1**

**May 13, 2020**

**PRESENT:** Cmsr. Morehouse  
Cmsr. Bovenizer  
Cmsr. Davies  
Cmsr. Evans

**ABSENT:** Cmsr. Myers

**Call to Order:** The regularly scheduled meeting was conducted remotely by means of a web-based conference call through Google meetings and was called to order by Chairman Morehouse at 7:00 pm, following adequate notice under the Open Public Meetings Law (annual notice published and revised meeting notice published in the Times of Trenton, posted at the Board offices and on the fire district's web site providing information on how the public could access and join the meeting, as well as provided to any person requesting same in advance of the meeting.)

**Minutes:**

Motioned by Commissioner Evans and seconded by Commissioner Davies to approve the meeting minutes from the April 22, 2020 meeting. Motion approved with one absence.

**Public Comment:** No public comment.

**Treasurer's Report: 20-21**

A copy of the treasurer's report was made available to each commissioner with a list and description of the bills to be paid. The Chief Financial Officer certified that there were sufficient encumbered funds in the 2020 regular budget to pay the bills and designated the account to which each would be charged.

1. Bills were submitted to be paid from the 2020 regular budget in the amount of \$21,043.34  
Motioned by Commissioner Bovenizer and seconded by Commissioner Evans to pay the bills as submitted with a roll call vote.
2. The list of encumbrances from the 2020 regular budget was given to the Board for review.

**Hopewell Fire Department Administration:**

The May meeting was conducted virtually had had a good turnout. Top Ten awards were dispersed. There will be a fundraiser for lawn signs and T shirts.

#### **Ladies Auxiliary-**

There was no one present to give a report.

#### **EMU Chief Report:**

There were 15 calls for April with 1 scratch. One call required quarantine of five members for five hours. A1522 is back from being lettered and A1521 will be going soon for lettering. There was a discussion about quarantine and CPR procedures. The state certification process is progressing.

**Fire Chief Report:**—There were 15 calls in April. The building is still closed and will remain closed until further notice. The discussion about drive by birthdays was revisited. It was decided drive by birthdays could occur 1 day a week and would be drivers only. Member Tom Fillebrown is turning 100 and trucks will be sent to do a drive by birthday celebration. There was a wonderful turnout for the hospital parade with 95 pieces of apparatus. As the parade started the battery on the Brush truck caught on fire so it was put out of service. Hopefully it will be repaired over the weekend. The new command vehicle is almost done and the old command vehicle will be going to Deputy Chief Galatro.

There was a discussion about long term planning regarding debt services. Valley wide purchases of equipment was also discussed. The new ambulance and financing was discussed. The Memorial Day celebration at Aliger Park was canceled as well as the July 4<sup>th</sup> celebration. The fireworks are rescheduled for September 12.

#### **Insurance-**

No report.

#### **Legal-**

Covid 19 policies and procedures should be in writing. This includes building access, sanitizing, social distancing and other precautions.

**Fire Official Report:** On file and a copy was provided to the Commissioners.

**Committee Reports-** None

**Adjournment:** There being no further business to come before the board, on a motion by Cmsr. Evans and seconded by Cmsr. Bovenizer approved the meeting adjourned at 8:00. The next regularly scheduled meeting of the board will be held on June 10, 2020 via Google.

