

MEETING MINUTES
BOARD OF FIRE COMMISSIONERS
HOPEWELL BOROUGH DISTRICT NO.1

JANUARY 8, 2020

PRESENT: Cmsr. Morehouse

Cmsr. Evans

Csmr. Davies

Cmsr. Myers

ABSENT: Cmsr. Bovenizer

Call to Order: The scheduled meeting of the Board of Fire Commissioners was called to order at 7:00pm by Commissioner Morehouse following proof of compliance with the Open Public Meetings Act. Notice of the meeting was given through the Annual Meeting Notice and was filed with the municipal clerk, posted at the municipal building, the board's office, the fire district website, and advertised in the official newspapers of the district as required by law.

Public Hearing 2020 Budget

Motioned by Commissioner Myers and seconded by Commissioner Davies to open the public hearing for the 2020 budget.

No public present at meeting.

Motioned by Commissioner Myers and seconded by Commissioner Davies to close the public hearing for the 2020 budget.

Minutes:

On a motion by Commissioner Myers and seconded by Commissioner Evans the December 11, 2019 minutes were approved with one absence.

Resolutions 20-02 through 20-11

Motioned by Commissioner Evans and seconded by Commissioner Myers to approve resolutions 20-02 through 20-11 all at one time. Motion passed with one absence.

Resolution 20-02 was a resolution designating depositories of funds and a cash management plan. Resolution 20-03 was a resolution appointing an attorney for 2020. Resolution 20-04 was a resolution appointing a clerk for 2020. Resolution 20-05 was a resolution appointing an accountant/auditor for 2020. Resolution 20-06 was a resolution appointing official newspapers for 2020. Resolution 20-07 was a resolution authorizing the budget to be read by title. Resolution 20-08 was a resolution adopting the 2020 budget. Resolution 20-09 was a resolution appointing an insurance broker for 2020. Resolution 20-10 was a resolution accepting a temporary budget for 2020. Resolution 20-11 was a resolution approving 2019 budget transfers.

Treasurer's Report: 20-01

A copy of the treasurer's report was made available to each commissioner with a list and description of the bills to be paid. The Chief Financial Officer previously certified that there were sufficient encumbered funds in the 2019 budget and the 2020 temporary budget to pay the bills and designated the account to which each would be charged.

1. Bills were submitted to be paid from the 2019 budget of \$37,046.57 and the 2020 temporary budget of \$23,666.73 for a total of \$60,713.30. Motioned by Commissioner Evans and seconded by Commissioner Davies to pay the bills as submitted with a roll call vote.
2. The list of encumbrances from the 2019 budget and the 2020 temporary budget was given to the Board for review.

Public Comment: There was no public comment.

Hopewell Fire Department Administration:

Project Santa raised \$5083.00 for the fire Department. Santa visited 137 homes and 300 children. There are new administrative officers and the goal this year is to meet as often as possible with the officers of the fire and EMU to be a harmonious fire company.

Ladies Auxiliary-

There was no one present to give a report.

EMU Chief Report:--There were 27 calls for the month of December with 2 scratches and 311 for 2019. There are several members who will be taking the state EMT test soon. Chief Brown is trying to recruit someone to drive on Wednesday nights. There are new officers in place. Chief Brown has been in contact with the ambulance company but has yet to receive a schematic of the ambulance. The projected cost of the truck is less than \$235, 000 but some appurtenances need to be added. It was decided to increase the amount of the referendum to \$300,000.00.

Resolution 20-12

Motioned by Commissioner Evans and seconded by Commissioner Davies to amend resolution 19-38 to reflect the increase in the maximum amount of money to be spent on the ambulance to \$300,000.00. Motion passed with one absence.

Fire Chief Report:—There were 30 calls in December and 288 calls for the year of 2019. The Fire Department is working on the command vehicle bids as well as rear breaks for the Quint. The Rescue is going out for service for a day. The new officers of the Fire Company were sworn in at a ceremony at the Borough Council meeting. There were 2 responses for vehicle preventative maintenance. Four Lanes End Apparatus Repair came in at \$4025 and ESS came in at \$9143. It was decided to go forward with Four Lanes End Apparatus Repair. A resolution will be presented at the February meeting.

Fire Official Report: On file and a copy was provided to the Commissioners.

Committee Reports

Commissioner Myers stated the member who was in the hospital and rehab for an extended amount of time submitted a claim to the insurance company under the Accident and Sickness policy and the insurance company honored the claim and paid the member a substantial amount of money.

LOSAP

The Fire Department is working to get the LOSAP numbers to Commissioner Davies as soon as possible.

Attorney Report:

The attorney and clerk will work together on the wording for the referendum for the election on February 15, 2020.

Adjournment: There being no further business to come before the board, on a motion by Cmsr. Davies and seconded by Cmsr. Evans and approved the meeting adjourned at 8:12. The next regularly scheduled meeting of the board will be held on February 12, 2020.

