

**MEETING MINUTES**  
**BOARD OF FIRE COMMISSIONERS**  
**HOPEWELL BOROUGH DISTRICT NO.1**

**August 12, 2020**

**PRESENT:** Cmsr. Morehouse  
Cmsr. Bovenizer  
Cmsr. Davies  
Cmsr. Evans

**ABSENT:** Cmsr. Myers

**Call to Order:** The regularly scheduled meeting was conducted remotely by means of a web-based conference call through Google and was called to order by Chairman Morehouse at 7:00 pm, following adequate notice under the Open Public Meetings Law (annual notice published and revised meeting notice published in the Times of Trenton, posted at the Board offices and on the fire district's web site providing information on how the public could access and join the meeting, as well as provided to any person requesting same in advance of the meeting.)

**Minutes:**

Motioned by Commissioner Bovenizer and seconded by Commissioner Davies to approve the meeting minutes from the July 8, 2020 meeting. Motion approved with one absence.

**Public Comment:** No public comment.

**EMU Chief Report:**

There were 25 calls for July with 6 scratches. State licensing was discussed. The equipment required is all installed in the ambulance and now paperwork must be worked on. The EMU will be working with a staff member from HVES to complete the paperwork.

### **Treasurer's Report: 20-24**

A copy of the treasurer's report was made available to each commissioner with a list and description of the bills to be paid. The Chief Financial Officer certified that there were sufficient encumbered funds in the 2020 regular budget to pay the bills and designated the account to which each would be charged.

1. Bills were submitted to be paid from the 2020 regular budget in the amount of \$21,668.51 Motioned by Commissioner Bovenizer and seconded by Commissioner Evans to pay the bills as submitted with a roll call vote.
2. The list of encumbrances from the 2020 regular budget was given to the Board for review.

### **Hopewell Fire Department Administration:**

The monthly meetings are continuing to be held via Google meetings.

### **Ladies Auxiliary**

There was no one present to give a report.

**Fire Chief Report:**—There were 22 calls in the month of July. The Engine is at Titusville as they have a truck out for repair. Hose and ladder testing was completed. CPR and First aid were conducted virtually. The fire department participated in a sendoff for Chief Maloney of the Hopewell Township Police Department and also participated in a drive by parade for the children of a deceased Trenton police sergeant. The fire department also provided lighting for the movie event at Woolsey Park. The 9-11 golf outing was cancelled and the fire department will be putting the money spent for the outing towards new bricks in Woolsey Park. Training practices will be changed and the Chiefs are working on new protocols.

### **Budget**

The 2021 budget was discussed. There will be an increase in career staff, janitorial services and the FD budget.

### **Insurance-**

No report.

### **LOSAP**

No Report.

### **Legal-**

The Local Finance Board has reminded organizations that down payments on apparatus, etc. are not allowed. There can be no up front payments for something the organization does not have in possession. It was discussed to perhaps purchase the chassis of the new ambulance as a separate item.

The ambulance was discussed. It was suggested to start building the ambulance in 2021 and take possession in 2022.

**Fire Official Report:** On file and a copy was provided to the Commissioners.

**Committee Reports-** None

**Adjournment:** There being no further business to come before the board, on a motion by Cmsr. Bovenizer and seconded by Cmsr. Evans and approved the meeting adjourned at 8:13. The next regularly scheduled meeting of the board will be held on September 9, 2020 via Google.