

**MEETING MINUTES**  
**BOARD OF FIRE COMMISSIONERS**  
**HOPEWELL BOROUGH DISTRICT NO.1**

**August 14, 2019**

**PRESENT:** Cmsr. Bovenizer

Cmsr. Evans

Cmsr. Myers

**ABSENT:** Cmsr. Davies

Cmsr. Morehouse

**Call to Order:** The scheduled meeting of the Board of Fire Commissioners was called to order at 7:39 pm by Commissioner Myers following proof of compliance with the Open Public Meetings Act. Notice of the meeting was given through the Annual Meeting Notice and was filed with the municipal clerk, posted at the municipal building, the board's office, the fire district website, and advertised in the official newspapers of the district as required by law.

**Minutes:**

Motioned by Commissioner Bovenizer and seconded by Commissioner Evans to approve the meeting minutes from the July 10, 2019 meeting. Motion approved with two absences.

**Public Comment:** No public comment.

**Treasurer's Report: 19-26**

A copy of the treasurer's report was made available to each commissioner with a list and description of the bills to be paid. The Chief Financial Officer certified that there were sufficient encumbered funds in the 2019 budget to pay the bills and designated the account to which each would be charged.

1. Bills were submitted to be paid from the 2019 budget in the amount of \$11,419.36 for a total of \$11,419.36  
Motioned by Commissioner Evans and seconded by Commissioner Bovenizer to pay the bills as submitted with a roll call vote.
2. The list of encumbrances from the 2019 budget was given to the Board for review.

**Hopewell Fire Department Administration:**

There are 4 upcoming events in the community in which the Fire Department will participate. On September 20<sup>th</sup> is the Harvest Moon concert and the fire department will be cooking hot dogs and hamburgers. The Harvest Fair will be on September 21<sup>st</sup>. At some point there will be a family picnic for the fire department. The Fire Department is also making plans to have an open house during Fire Safety week.

**Ladies Auxiliary-**

There was no one present to give a report.

**EMU Chief Report:**

There were 38 calls for the month of July with 3 scratches which occurred during the week. Chief Brown is discussing state certification with Chief Martin. The squad truck was wrapped and lettered and looks good. Chief Brown found an ambulance which would suit the needs of the squad with the Houston Galveston Co-op. The ambulance costs in the area of \$155,000. Chief Brown was told to obtain the specs and make a presentation to the Board.

**Fire Chief Report:**—There were 25 calls for the month of July with 1 residential garage/barn fire which had a good response from the fire departments. The Tanker is still out for repairs. The fire department is looking to buy a new Thermal Imaging Camera. 3 quotes were obtained but they were not all the same in specifications. The fire department was asked to clarify whether all the vendors would offer a trade in amount and come back at the next meeting with firm quotes. The fire department is getting quotes for gas meters and foam also. There are many drills coming up including a car fire drill, forcible entry, water safety, blood borne pathogens, and right to know.

**Insurance-**

No report.

**Legal-**

No report.

**Fire Official Report:** On file and a copy was provided to the Commissioners.

**Committee Reports-** None

**Adjournment:** There being no further business to come before the board, on a motion by Cmsr. Bovenizer and seconded by Cmsr. Evans and approved the meeting adjourned at 8:13. The next regularly scheduled meeting of the board will be held on September 11, 2019.

