

**MEETING MINUTES**  
**BOARD OF FIRE COMMISSIONERS**  
**HOPEWELL BOROUGH DISTRICT NO.1**

**March 13, 2019**

**PRESENT:** Cmsr. Bovenizer

Cmsr. Davies

Cmsr. Evans

**ABSENT:** Cmsr. Morehouse

Cmsr. Myers

**Call to Order:** The scheduled meeting of the Board of Fire Commissioners was called to order at 7:30pm by Commissioner Davies following proof of compliance with the Open Public Meetings Act. Notice of the meeting was given through the Annual Meeting Notice and was filed with the municipal clerk, posted at the municipal building, the board's office, the fire district website, and advertised in the official newspapers of the district as required by law.

**Election Results:** The budget was approved by voters (39 YES 10 NO) at the February 16<sup>th</sup> election and Schuyler Morehouse was re-elected to a three-year term on the Board of Fire Commissioners.

**Reorganization of Commissioners**

Motioned by Commissioner Bovenizer and seconded by Commissioner Evans and Davies that each commissioner will maintain the same positions in 2019 as they held in 2018. Motion passed unanimously with two absences.

Commissioner Morehouse—Chairman

Commissioner Myers—Vice Chairman and Insurance Liaison

Commissioner Davies—Secretary, LOSAP Officer, and Public Records Custodian

Commissioner Evans—Chief Financial Officer and Treasurer

Commissioner Bovenizer-PACO officer and Fire & EMU Liaison

**Minutes:**

On a motion by Commissioner Bovenizer and seconded by Commissioner Evans the February 13, 2019 minutes were approved with two absences.

**Public Comment:** There was no public comment.

**Treasurer's Report: 19-17**

A copy of the treasurer's report was made available to each commissioner with a list and description of the bills to be paid. The Chief Financial Officer certified that there were sufficient encumbered and encumbered funds in the 2019 budget to pay the bills and designated the account to which each would be charged.

1. Bills were submitted to be paid from the 2019 budget in the amount of \$36,579.97.

Motioned by Commissioner Bovenizer and seconded by Commissioner Davies to pay the bills as submitted with a roll call vote.

2. The list of encumbrances from the 2019 budget was given to the Board for review.

**Hopewell Fire Department Administration:**

President Toth was going to attend the meeting but got sick at the last minutes. The Annual Pancake breakfast will be on April 14<sup>th</sup>.

**Ladies Auxiliary-**

There was no one present to give a report.

**EMU Chief Report:**--There were 27 calls for the month of February with one scratch. Batteries were replaced in both ambulances. Two new people are joining the squad. They are both local and over the age of 18. Chief Brown will be attending the Hopewell Township Commissioners meeting regarding getting state licensed.

**Fire Chief Report:**—There were 29 calls for the month of February. The Rescue truck responded to a car fire and an entrapment call. Rescue 52 lost a tire due to a wheel chock. Upcoming budget items for next year will be a new SCBA refill station and the refurbish of the brush truck. The order is underway for the Class B uniforms.

**Insurance-**

No report.

**Fire Official Report:** On file and a copy was provided to the Commissioners.

### **Committee Reports**

**LOSAP** The LOSAP report was provided and the total at the time of the meeting was \$79,300.00 The posting of the list for 30 days will be complete at the end of the week of the meeting and payment will be made at the April meeting.

OSHA compliance was discussed. Battalion Chief Myers is working with a company to retool the Infection Control Plan.

**Adjournment:** There being no further business to come before the board, on a motion by Cmsr. Evans and seconded by Cmsr. Bovenizer and approved the meeting adjourned at 8:14. The next regularly scheduled meeting of the board will be held on April 10, 2019.