

MEETING MINUTES
BOARD OF FIRE COMMISSIONERS
HOPEWELL BOROUGH DISTRICT NO.1

JANUARY 9, 2019

PRESENT: Cmsr. Morehouse

Cmsr. Evans

Cmsr. Myers

ABSENT: Cmsr. Bovenizer

Cmsr. Davies

Call to Order: The scheduled meeting of the Board of Fire Commissioners was called to order at 7:30pm by Commissioner Morehouse following proof of compliance with the Open Public Meetings Act. Notice of the meeting was given through the Annual Meeting Notice and was filed with the municipal clerk, posted at the municipal building, the board's office, the fire district website, and advertised in the official newspapers of the district as required by law.

Public Hearing 2019 Budget

Motioned by Commissioner Evans and seconded by Commissioner Myers to open the public hearing for the 2019 budget.

Resolution 19-07

Motioned by Commissioner Evans and seconded by Commissioner Myers to pass a resolution authorizing the budget to be read by title. Motion passed with two absences.

There was no public comment or questions regarding the 2019 budget.

Motioned by Commissioner Evans and seconded by Commissioner Myers to close the public hearing for the 2019 budget.

Minutes:

On a motion by Commissioner Myers and seconded by Commissioner Evans the December 12, 2018 minutes were approved as amended with two absences.

Resolutions 19-02 through 19-06 and 19-08 through 19-10

Motioned by Commissioner Evans and seconded by Commissioner Myers to approve resolutions 19-02 through 19-06 and 19-08 through 19-10 all at one time. Motion passed with two absences.

Resolution 19-02 was a resolution designating depositories of funds and a cash management plan. Resolution 19-03 was a resolution appointing an attorney for 2019. Resolution 19-04 was a resolution appointing a clerk/bookkeeper for 2019. Resolution 19-05 was a resolution appointing an accountant/auditor for 2019. Resolution 19-06 was a resolution appointing official newspapers for 2019. Resolution 19-08 was a resolution adopting the 2019 budget. Resolution 19-09 was a resolution appointing an insurance agency for 2019. Resolution 19-10 was a resolution accepting a temporary budget for 2019.

Hopewell Fire Department Administration:

The LOSAP numbers were prepared for the meeting but still need to be reviewed for accuracy. It was discussed to re think the point system for next year. The cooler is broken and the fire department approved funding to replace the cooler. The fire commissioners would be responsible for \$1675 as the firefighters use the cooler for water at fires. The phone system is being worked on.

Public Comment: There was no public comment.

Treasurer's Report: 19-01

A copy of the treasurer's report was made available to each commissioner with a list and description of the bills to be paid. The Chief Financial Officer previously certified that there were sufficient encumbered funds in the 2018 budget and the 2019 temporary budget to pay the bills and designated the account to which each would be charged.

1. Bills were submitted to be paid from the 2018 budget of \$13,960.85 and the 2019 temporary budget of \$22,465.75 for a total of \$36,426.60. Motioned by Commissioner Evans and seconded by Commissioner Myers to pay the bills as submitted with a roll call vote.
2. The list of encumbrances from the 2018 budget and the 2019 temporary budget was given to the Board for review.

Ladies Auxiliary-

There was no one present to give a report.

EMU Chief Report:--There were 32 calls for the month of December and 341 for 2018. The ambulance which was involved in an accident was repaired. There was a discussion about the purchase of a new ambulance. Chief Brown was encouraged to put together an ambulance committee to explore different options. If necessary there can be a special election later in the year if it is decided an ambulance is needed soon.

Fire Chief Report:—There were 14 calls in December and 279 calls for 2018. Engine 52 was repaired for much less money than initially anticipated. There was a long range plan meeting. There was no change in the line officers for 2019. Rescue 52 is going out for repairs. Gear was discussed. There is a plan to order the gear as soon as possible. A representative from Amtrust, the workers compensation company, will be visiting the fire department to meet with Commissioner Myers and Deputy Chief Mullen for an audit.

Fire Official Report: On file and a copy was provided to the Commissioners.

Committee Reports

Commissioner Myers presented a report regarding insurance for the Board.

LOSAP

LOSAP was discussed earlier in the meeting.

Resolution 19-11

Motioned by Commissioner Evans and seconded by Commissioner Myers to pass the resolution authorizing the Board to list the old Rescue 52 on GovDeals. Motion passed with 2 absences.

Adjournment: There being no further business to come before the board, on a motion by Cmsr. Evans and seconded by Cmsr. Myers and approved the meeting adjourned at 8:45. The next regularly scheduled meeting of the board will be held on February 13, 2019.

