

**MEETING MINUTES**  
**BOARD OF FIRE COMMISSIONERS**  
**HOPEWELL BOROUGH DISTRICT NO.1**  
**FEBRUARY 13, 2019**

**PRESENT:** Cmsr. Morehouse  
Cmsr. Bovenizer  
Cmsr. Davies  
Cmsr. Evans  
Cmsr. Myers

**ABSENT:**

**Call to Order:** The scheduled meeting of the Board of Fire Commissioners was called to order at 7:30pm by Commissioner Morehouse following proof of compliance with the Open Public Meetings Act. Notice of the meeting was given through the Annual Meeting Notice and was filed with the municipal clerk, posted at the municipal building, the board's office, the fire district website, and advertised in the official newspapers of the district as required by law.

**Minutes:**

On a motion by Commissioner Evans and seconded by Commissioner Myers the January 9, 2019 minutes were approved with two abstentions.

**Public Comment:** There was no public comment.

**Resolution 19-12**

On a motion by Commissioner Boveinzer and seconded by Commissioner Myers the resolution authorizing the annual payment for the tanker was passed unanimously with no absences.

**Resolution 19-13**

On a motion by Commissioner Bovenizer and seconded by Commissioner Myers the resolution authorizing the annual payment for the rescue truck was passed unanimously with no absences.

### **Treasurer's Report: 19-14**

A copy of the treasurer's report was made available to each commissioner with a list and description of the bills to be paid. The Chief Financial Officer certified that there were sufficient encumbered funds in the 2018 encumbered budget and the 2019 temporary budget to pay the bills and designated the account to which each would be charged.

1. Bills were submitted to be paid from the 2018 encumbered budget of \$22,584.97 and the 2019 temporary budget of \$11,711.49 and the 2019 regular budget (debt services) of \$58,132.13 for a total of \$92,428.59. Motioned by Commissioner Bovenizer and seconded by Commissioner Davies to pay the bills as submitted with a roll call vote.
2. The list of encumbrances from the 2018 budget and the 2019 temporary budget was given to the Board for review.

### **Hopewell Fire Department Administration:**

On Saturday February 16<sup>th</sup> the annual awards dinner will be held at the Cherry Valley Country Club. There will be three new awards this year; Rookie of the year, Cadet of the year and Junior of the year. The officers of the organization got together to discuss LOSAP.

### **Ladies Auxiliary-**

There was no one present to give a report.

**EMU Chief Report:**--There were 29 calls for the month of January with no scratches. There was a heating issue with A1522 which turned out to be a problem with the fuel pump. The heat is now working in the truck. Purchasing a new ambulance was discussed and many decisions need to be made.

**Fire Chief Report:**—There were 22 calls for the month of January. A unique opportunity for training occurred. A house scheduled for demolition was made available for the fire company to use for a drill. The fire department completed 3 evolutions on the house and then there was a MVA right in front of the house with entrapment which was the first rescue call for the new rescue truck. The quint needs a new hydraulic valve so the aerial is out of service. The quint will be used as an engine until it can be repaired.

The old rescue truck was sold via the GovDeals auction. They will be picking up the truck on February 16<sup>th</sup>.

### **Insurance-**

The audit for workers compensation is scheduled for February 26<sup>th</sup>. On January 15<sup>th</sup>, the workers compensation safety inspector conducted an inspection of the firehouse and reported a few recommendations regarding HazCom forms, written MVR's, background checks and cell phone usage.

**Resolution 19-15**-On a motion by Commissioner Bovenizer and seconded by Commissioner Evans the resolution authorizing transfers for the 2018 budget was passed unanimously with no absences.

**Resolution 19-16**- On a motion by Commissioner Davies and seconded by Commissioner Evans the resolution accepting a certified list from the Hopewell Borough Volunteer Fire Department and Emergency Medical Unit for Eligibility in the Length of Service Awards Program for 2018 was passed unanimously with no absences

**Fire Official Report:** On file and a copy was provided to the Commissioners.

### **Committee Reports**

**LOSAP** No report other than the resolution accepting the LOSAP list.

**Adjournment:** There being no further business to come before the board, on a motion by Cmsr. Evans and seconded by Cmsr. Davies and approved the meeting adjourned at 8:58. The next regularly scheduled meeting of the board will be held on March 13, 2019.

