

**MEETING MINUTES**  
**BOARD OF FIRE COMMISSIONERS**  
**HOPEWELL BOROUGH DISTRICT NO.1**

**May 9, 2018**

**PRESENT:** Cmsr. Morehouse  
Cmsr. Davies  
Cmsr. Evans

**ABSENT:** Cmsr. Bovenizer  
Cmsr. Myers

**Call to Order:** The scheduled meeting of the Board of Fire Commissioners was called to order at 7:30pm by Chairman Morehouse following proof of compliance with the Open Public Meetings Act. Notice of the meeting was given through the Annual Meeting Notice and was filed with the municipal clerk, posted at the municipal building, the board's office, the fire district website, and advertised in the official newspapers of the district as required by law and provided to anyone requesting same prior to the meeting.

**Minutes:**

Motioned by Commissioner Evans and seconded by Commissioner Davies to approve the meeting minutes of April 11, 2018. Motion passed with two absences.

**Public Comment:** There was no public comment.

**Treasurer's Report: Resolution 18-21**

A copy of the treasurer's report was made available to each commissioner with a list and description of the bills to be paid. The Chief Financial Officer previously certified that there were sufficient funds in the 2018 budget to pay the bills and designated the account to which each would be charged.

1. Bills were submitted to be paid from the 2018 budget of \$20,287.01 for a total of \$20,287.01. Motioned by Commissioner Davies and seconded by Commissioner Evans to pay the bills as submitted with a roll call vote.
2. The list of encumbrances from the 2018 budget was given to the Board for review.

The budgeted truck payment is concluded and the next step will be waiting until the truck is delivered to the fire department. A contract between Hopewell Township Board of Fire Commissioners and Hopewell Borough Board of Fire Commissioners will be executed regarding payment for the Rescue truck.

**Hopewell Fire Department Administration:**

No one was present to give a report.

**Ladies Auxiliary-**

No report given.

**EMU Chief Report:**--There were 20 calls for the month of April with one scratched call. 2 members graduated from the Somerset County EMT program and will be taking the state test on May 8<sup>th</sup>. 3 members are planning to attend the EMT class in the summer. There will be continuing discussion about the purchase of a new ambulance.

**Fire Chief Report:**— There were 17 calls in April with 2 significant house fires, 1 in East Windsor and 1 in Rocky Hill. The Rescue truck committee went to Minnesota to do the final inspection on the truck. In regards to the current Rescue truck, the Township has the first right of refusal. If they do not want the truck, it will be put up for sale on govdeals.org after looking at industry papers to access for a fair price.

**Fire Official Report:** On file and a copy was provided to the Commissioners.

**Committee Reports**—There was no report regarding insurance.

**LOSAP**—There was a request for distributions of funds for one member which met the criteria so Commissioner Davies approved the request. Commissioner Davies sent the 2017 LOSAP information to Hopewell Township and submitted the Hopewell Borough check to Lincoln Financial. There may be money coming back to the Borough from Lincoln Financial.

**Adjournment:** There being no further business to come before the board, on a motion by Cmsr. Evans and seconded by Cmsr. Davies approved the meeting adjourned at 7:52. The next regularly scheduled meeting of the board will be held on June 13, 2018.

