

MEETING MINUTES
BOARD OF FIRE COMMISSIONERS
HOPEWELL BOROUGH DISTRICT NO.1
MARCH 14, 2018

Oath of office: Attorney Griswold swore in Commissioner Evans.

PRESENT: Cmsr. Davies

Cmsr. Evans

Cmsr. Myers

ABSENT: Cmsr. Morehouse

Cmsr. Bovenizer

Call to Order: The scheduled meeting of the Board of Fire Commissioners was called to order at 7:30pm by Commissioner Myers following proof of compliance with the Open Public Meetings Act. Notice of the meeting was advertised in the official newspapers of the district through the Annual Meeting Notice and was filed with the municipal clerk, posted at the municipal building, the board's office, the fire district website, and provided to any person who requested same in advance of the meeting.

Election Results

The 2018 budget was passed on February 17th and Commissioner Bovenizer and Commissioner Evans were reelected to the office of Commissioner.

Organization of Board:

Motioned by Commissioner Myers and seconded by Commissioner Evans to keep everyone's position on the board as in 2017.

Motion passed unanimously with 2 absences.

Commissioner Morehouse—Chairman

Commissioner Myers—Vice Chairman and Insurance Liaison

Commissioner Davies—Secretary, LOSAP officer and Public Records Custodian

Commissioner Evans—Chief Financial Officer and Treasurer

Commissioner Bovenizer—PACO officer and Fire & EMU Liaison

Minutes:

Due to absences the passing of the minutes for February 14th and March 2nd were postponed.

Public Comment: There was no public comment.

Treasurer's Report: 18-16

A copy of the treasurer's report was made available to each commissioner with a list and description of the bills to be paid. The Chief Financial Officer previously certified that there were sufficient encumbered funds in the 2017 budget and the 2018 budget to pay the bills and designated the account to which each would be charged.

1. Bills were submitted to be paid from the 2017 budget of \$6,648.94 and the 2018 budget of \$35,380.45 for a total of \$42,029.39. Motioned by Commissioner Davies and seconded by Commissioner Myers to pay the bills as submitted with a roll call vote.
2. The list of encumbrances from the 2017 budget and the 2018 budget was given to the Board for review.

Hopewell Fire Department Administration:

The Pancake Breakfast will take place on March 25th, 2018.

Ladies Auxiliary-

No report given.

EMU Chief Report:--There were 24 calls in February with 2 scratches. Recently the responses of volunteers has increased and there was a day where 2 ambulance responded at the same time to separate calls. A new cadet is going to join the squad. The roof is leaking at the front of the squad bay which affects the mounted screen for I am Responding.

Fire Chief Report:—There were 10 calls for the month of February. Pagers will be purchased from the state contract. The Special Services has a problem with the diesel motor. The truck will go in for repairs to remove a filter which is causing the issue. Two quotes were obtained as the warranty for the truck has expired. The new rescue truck will most likely be delivered in late April.

Resolution 18-17

On a motion by Commissioner Evans and seconded by Commissioner Davies resolution 18-17 was passed awarding the quote for truck maintenance to Four Lanes End Fire Apparatus in the amount of \$4025.00 for 2018.

Motion passed with two absences.

LOSAP- The list of qualified members for LOSAP was received by the Commissioners from the Fire Company. There is an increase in the CPI of 2.1% which puts the amount earned well below the 2017 budgeted amount. If there is an issue with the points, a letter must be written to the Secretary of the Board who then will take it back to the Board and work with the Fire Department to resolve the problem.

Resolution 18-18

On a motion by Commissioner Evans and seconded by Commissioner Davies the resolution was passed approving the certified list of volunteers eligible for 2017 LOSAP and authorizing its 30 day posting for member review.

Motion passed with two absences.

Fire Official Report: On file and a copy was provided to the Commissioners.

Committee Reports—There was no report from insurance.

Adjournment: There being no further business to come before the board, on a motion by Cmsr. Evans and seconded by Cmsr. Davies approved the meeting adjourned at 8:07. The next regularly scheduled meeting of the board will be held on April 11, 2018.

