

**MEETING MINUTES**  
**BOARD OF FIRE COMMISSIONERS**  
**HOPEWELL BOROUGH DISTRICT NO.1**

August 8, 2018

**PRESENT:** Cmsr. Bovenizer

Cmsr. Evans

Cmsr. Myers

**ABSENT:** Chairman Morehouse

Cmsr. Davies

**Call to Order:** The scheduled meeting of the Board of Fire Commissioners was called to order at 7:30pm by Commissioner Myers following proof of compliance with the Open Public Meetings Act. Notice of the meeting was given through the Annual Meeting Notice and was filed with the municipal clerk, posted at the municipal building, the board's office, the fire district website, and advertised in the official newspapers of the district as required by law and provided to anyone requesting same prior to the meeting.

**Minutes:**

Approving the meeting minutes for the May 9<sup>th</sup>, June 13<sup>th</sup> and July 11<sup>th</sup> meeting had to be postponed due to absences.

**Public Comment:** There was no public comment.

**Treasurer's Report: Resolution 18-26**

A copy of the treasurer's report was made available to each commissioner with a list and description of the bills to be paid. The Chief Financial Officer previously certified that there were sufficient funds in the 2018 budget to pay the bills and designated the account to which each would be charged.

1. Bills were submitted to be paid from the 2018 budget of for a total of \$20124.11. One bill was a reimbursement for Commissioner Myers. This check was held until the next meeting as Commissioner Myers is not allowed to approve a bill for himself and there were only 2 other commissioners present. The bill amount was then adjusted to \$19944.11 Motioned by Commissioner Evans and seconded by Commissioner Bovenizer to pay the bills as submitted with a roll call vote.
2. The list of encumbrances from the 2018 budget was given to the Board for review.

**Hopewell Fire Department Administration:**

No one was present to give a report.

**Ladies Auxiliary-**

No report given.

**EMU Chief Report:**--There were 27 calls for the month of July with three scratched calls. Chief Brown met with Chief Martin to discuss the addition of another paid staff member in the building. At this time there would be no increase in amount of money charged by the Township for the second paid staff member.

**Fire Chief Report:**— There were 26 calls in July with one structure fire. The new Rescue truck is not yet in service as it has to go back to the dealer to get certain items fixed. This will be done after the wet down celebration. After the truck comes back from the dealer it will be put in service. Also by agreement, it will be displayed at the Firefighter Convention in Wildwood in September. Motioned by Commissioner Evans and seconded by Commissioner Bovenizer to allow the dealer, Defender, to take the Rescue truck to Wildwood provided they provide an insurance rider.

The Wet Down for the new truck will take place on August 18<sup>th</sup>, 2018. From 2-6 in the afternoon, the public is invited to attend the event. After 6pm, there will be a private fire department party with invited guests. There will be a cover company during the day for the event and an upgrade at night to cover the area for fire calls. The fire department hired a new cleaning person. The card access system in the building is failing and will have to be replaced in the near future with a cost estimated at \$16,000.00. Perhaps the cost could be shared by the commissioners and the department. The discussion was tabled for the time being.

**Fire Official Report:** On file and a copy was provided to the Commissioners.

**Committee Reports**—There was no report regarding insurance.

**LOSAP**—There was no report.

**Resolution 2018-27**

Motioned by Commissioner Bovenizer and seconded by Commissioner Evans to approve the resolution authorizing the sale of surplus property specifically the old Rescue 52.

Motion passed with two absences.

**Resolution 2018-28**

Motioned by Commissioner Evans and seconded by Commissioner Myers to approve the resolution authorizing Commissioner Bovenizer to start the process for surplus the old Rescue 52 by using the govdeals.com site.

Motion passed with two absences.

**Adjournment:** There being no further business to come before the board, on a motion by Cmsr. Bovenizer and seconded by Cmsr. Evans approved the meeting adjourned at 8:20. The next regularly scheduled meeting of the board will be held on September 12, 2018.