

**MEETING MINUTES
BOARD OF FIRE COMMISSIONERS
HOPEWELL BOROUGH DISTRICT NO. 1**

September 11, 2013

PRESENT: Cmsr. Anderson
Cmsr. Bovenizer
Cmsr. Morehouse
Cmsr. Myers

ABSENT: Cmsr. Evans

Call to Order: The scheduled meeting of the board was called to order by Commissioner Morehouse at 7:30 pm. Proof of publication under the Open Public Meetings Law (Annual Meeting Notice published in the official newspapers of the district, posted at the Hopewell Borough Municipal Building and the board offices) was provided.

Minutes : (August 14, 2013)

On a motion by Cmsr. Anderson and seconded by Cmsr. Myers the minutes of the August 14, 2013 meeting were approved as presented. (Cmsr. Bovenizer did not vote on the motion)

Public Comment: None.

Treasurers Report:

A copy of the treasurer's report was made available to each commissioner with a list and description of the bills to be paid. The Chief Financial Officer previously certified that there were sufficient unencumbered funds in the 2013 budget to pay the bills and designated the account to which each would be charged.

The total bills submitted to be paid from the 2013 budget is \$ 12,877.92. There was no LOSAP transfer this month.

On a motion by Cmsr. Morehouse and seconded by Cmsr. Anderson, the foregoing bills were presented for payment. Payment was approved on a roll call vote.

Fire Department Administration:

1. Building renovations are continuing. Progress is being made on the chief's office and outside gutter work.

Ladies' Auxiliary:

1. Blanket sales are going well. More have been ordered for the holiday season.
2. Three long-time members died recently, two of whom were past presidents of the auxiliary. Cmsr. Morehouse reiterated the board's desire to create a commemorative plaque honoring long-time members of the ladies auxiliary and asked for their help in doing so.
3. The Mercer County auxiliary meeting will be held September 19th at the Colonial Firehouse.

EMU Report:

1. 24 calls in August: 9 Township, 10 Borough, 1 Pennington Borough, 4 other. No scratch calls. One call was a motor vehicle/pedestrian accident.
2. Four members have begun EMT classes.
3. There will be CPR training held on September 24th.
4. The squad will participate in the Harvest Fair on September 28th, including the 5K run that morning.

Fire Chief Report: presented by Rob Myers in the chief's absence

1. 19 calls in August: 11 Township, 5 Borough, 3 Pennington Borough. There were 13 alarm activations.
2. The chief has asked for allowed alternatives for disposing of old truck radios no longer up to FCC standards.
3. The window in the chief's car was repaired.
4. The valley chiefs met to discuss mutual aid. Personnel from Station 59 and mutual aid will cover for Station 52 while they are at Wildwood this weekend.
5. Preliminary 2014 budget numbers were presented.

Fire Official Report: On file

Committee Reports: None

Attorney Report: None

Other Business:

1. Tanker Public Auction - The auction will start on September 16th and will run for three weeks on govdeals.com.
2. Long-term Equipment Outlook - The valley fire districts meeting has not taken place – no report.
3. Budget 2014 – discussion.
4. Hose Replacement - About 2000' of hose and a 'Y' connector were damaged recently. These are critical firefighting implements that require replacement. An insurance claim has been filed and the board anticipates reimbursement for the loss. Two quotes for replacement were presented: Firefighter One \$7,393.00 and Witmer Public Safety Group \$7,140.00. On a motion by Cmsr. Bovenizer and seconded by Cmsr. Anderson, the fire company was authorized to order 1000' foot of 5" hose with fittings and couplings pursuant to lowest quote from Witmer Public Safety Group. Approval was given on a roll call vote.
5. Closed Session – not held.

Adjournment:

There being no further business to come before the board, on a motion by Cmsr. Anderson and seconded by Cmsr. Bovenizer, the meeting adjourned at 8:15 pm. The next regularly scheduled meeting of the board will be held on October 9, 2013.