

**MEETING MINUTES
BOARD OF FIRE COMMISSIONERS
HOPEWELL BOROUGH DISTRICT NO. 1**

November 13, 2013

PRESENT: Cmsr. Anderson
Cmsr. Morehouse
Cmsr. Myers

ABSENT: Cmsr. Bovenizer
Cmsr. Evans

Call to Order: The scheduled meeting of the board was called to order by Commissioner Morehouse at 7:35 pm. Proof of publication under the Open Public Meetings Law (Annual Meeting Notice published in the official newspapers of the district, posted at the Hopewell Borough Municipal Building and the board offices) was provided.

Minutes : (October 9, 2013)

On a motion by Cmsr. Anderson and seconded by Cmsr. Myers the minutes of the October 9, 2013 meeting were approved as presented.

Public Comment: None.

Treasurers Report:

A copy of the treasurer's report was made available to each commissioner with a list and description of the bills to be paid. The Chief Financial Officer previously certified that there were sufficient unencumbered funds in the 2013 budget to pay the bills and designated the account to which each would be charged.

The total bills submitted for payment are \$12,497.99. A LOSAP transfer of \$12,750.00 will also be made this month. Significant expenses were for new brakes on the Quint and vehicle fuel.

On a motion by Cmsr. Anderson and seconded by Cmsr. Myers, the foregoing bills were presented for payment. Payment was approved on a roll call vote.

The 3rd Q tax payment from Hopewell Borough (\$43,114.75), Quint and Special Services vehicle debt service contributions from Hopewell Township (\$44,029.16), and net proceeds from GovDeals, Inc. for the tanker sale (\$27,241.25) were deposited.

Replacement hose for that damaged in September is in service. Last month the insurance company reimbursed the district for the depreciated value of the hose; now that the hose has been replaced there should another check coming for the difference between the depreciated value and actual replacement cost.

Fire Department Administration:

1. Work on the fascia and gutters, and relocating the chief's office is almost finished.
2. The fire department will sponsor the holiday tree lighting and Project Santa again this year. The tree lighting will be at 7 pm on December 7th; Project Santa gifts will be delivered between December 15th and 17th.
3. The fire department is partnering with Hopewell Valley's PBA and IAFF to conduct a coat and non-perishable food drive. The borough firehouse is a drop-off location for donations.

Ladies' Auxiliary:

1. Blanket sales are going well; the auxiliary purchased banners for Broad Street and Columbia Avenue to advertise their availability.
2. The auxiliary will help with refreshments at the holiday tree lighting on December 7th.

EMU Report:

1. 28 calls in October: 19 Township, 6 Borough, 1 Pennington Borough, 2 other. 1 scratch call. There have been 272 calls thus far in 2013. A notable call was the birth of a baby, delivered by squad members in the ambulance.
2. Chevron stripes, to comply with law, will be installed on the ambulances this month. The cost will be roughly \$600.00.

Fire Chief Report:

1. 24 calls in October: 12 Township, 6 Borough, 5 Pennington Borough, 1 other. Of these were calls for a leaf pile fire on Mischief Night, a residential chimney fire, and 5 mutual aid calls.
2. Early in November department personnel responded to a serious vehicle accident requiring complicated extrication.
3. The speedometer in the Quint is not working. It may be a problem with the instrument cluster.
4. The fire department will begin a major review of its SOP's early next year.

Fire Official Report: On file

Committee Reports: None

Attorney Report: None

Other Business:

1. Insurance - Commissioner Myers reported that the district's insurance representative from Nottingham Insurance Co. will attend next month's meeting to present an overview of insurance alternatives, providers, and quotes. By that time the state should have released the new workers' compensation rates so prospective providers should also be able to address these costs.
2. Budget 2014 – There were no changes proposed by the township. The budget will be presented for board approval at the next meeting.

Adjournment:

There being no further business to come before the board, on a motion by Cmsr. Morehouse and seconded by Cmsr. Anderson, the meeting adjourned at 8:35 pm. The next regularly scheduled meeting of the board will be held on December 11, 2013.