

**MEETING MINUTES  
BOARD OF FIRE COMMISSIONERS  
HOPEWELL BOROUGH DISTRICT NO. 1**

**August 14, 2013**

**PRESENT:** Cmsr. Anderson  
Cmsr. Morehouse  
Cmsr. Myers

**ABSENT:** Cmsr. Bovenizer  
Cmsr. Evans

**Call to Order:** The scheduled meeting of the board was called to order by Commissioner Morehouse at 7:30 pm. Proof of publication under the Open Public Meetings Law (Annual Meeting Notice published in the official newspapers of the district, posted at the Hopewell Borough Municipal Building and the board offices) was provided.

**Minutes :** (July 10, 2013)

On a motion by Cmsr. Anderson and seconded by Cmsr. Myers the minutes of the July 10, 2013 meeting were approved as presented.

**Public Comment:** None.

**Treasurers Report:**

A copy of the treasurer's report was made available to each commissioner with a list and description of the bills to be paid. The Chief Financial Officer previously certified that there were sufficient unencumbered funds in the 2013 budget to pay the bills and designated the account to which each would be charged.

The total bills submitted to be paid from the 2013 budget is \$ 112,853.00. The most significant expenditures were for insurance, vehicle repairs (utility truck) and the Quint loan payment.

On a motion by Cmsr. Morehouse and seconded by Cmsr. Anderson, the foregoing bills were presented for payment. Payment was approved on a roll call vote.

**Fire Department Administration:**

1. Building renovations are continuing. Roofing costs exceeded expectations.

**Ladies' Auxiliary:**

1. The next meeting will be September 9, 2013.

**EMU Report:**

1. 39 calls in July: 21 Township, 15 Borough, 3 other. 1 mid-day scratch call.

2. Four members will begin EMT class on August 26<sup>th</sup>. Pennington EMS will cover the costs of whatever the state training fund doesn't.

**Fire Chief Report:**

1. 25 calls in July: 16 Township, 4 Borough, 3 Pennington Borough and 2 other. There were 13 alarm activations.
2. Tanker - The new tanker is out of service to have a warranty repair on the cooling system. It should be back by the end of the week. On a motion by Cmsr. Anderson and seconded by Cmsr. Myers the manufacturer will be allowed to show the truck in Wildwood in September. The old tanker will remain in service during this time.
3. Utility Truck – Repairs have been completed and the truck runs well. It needs new tires.
4. Quint – needs new brakes (\$1500-2000 estimated cost).
5. Valley Fire Districts Joint Meeting – has not taken place yet.
6. One new member is attending fire school (FF1).
7. Preliminary budget numbers will be ready by the next meeting.

**Fire Official Report:** On file

**Committee Reports:** None

**Attorney Report:** None

**Other Business:**

1. Tanker Public Auction - The board approved **Resolution 2013-018** authorizing the sale of surplus property, the 1990 International tanker truck, pursuant to NJ State Contract No. A-70967/T2581 through govdeals.com. On a Motion by Cmsr. Anderson and seconded by Cmsr. Myers, Cmsr. Bovenizer will determine the terms and date of the auction and conduct business on behalf of the board with Govdeals.
2. 2012 Audit –The board approved **Resolution 2013-019** certifying to the state that each member has reviewed the audit and authorizing completion and submission of the Group Affidavit attesting to same.

**Adjournment:**

There being no further business to come before the board, on a motion by Cmsr. Myers and seconded by Cmsr. Anderson, the meeting adjourned at 8:50 pm. The next regularly scheduled meeting of the board will be held on September 11, 2013.