

**MEETING MINUTES
BOARD OF FIRE COMMISSIONERS
HOPEWELL BOROUGH DISTRICT NO. 1**

November 14, 2012

PRESENT: Cmsr. Anderson
Cmsr. Evans
Chair Morehouse
Cmsr. Myers
ABSENT: Cmsr. Bovenizer

The scheduled meeting of the Board was called to order by Chairman Morehouse at 7:30 pm. Proof of publication under the Open Public Meetings Law (Annual Meeting Notice published in the official newspapers of the district, posted at the Hopewell Borough Municipal Building and the Board offices) was provided.

Commissioner Resignation/Appointment:

Commissioner Reichman tendered his resignation from the board after the last meeting. The board accepted his resignation, thanked him for his years of service to the fire district, and wished him well in retirement. On a motion made by Cmsr. Anderson and seconded by Cmsr. Evans, Melvin Myers was selected by the board to serve as Commissioner for the remainder Mr. Reichman's unexpired term. Chair Morehouse made the appointment and Attorney Griswold administered the Oath of Office to Mr. Myers.

Minutes: (October 10, 2012)

On a motion made by Cmsr. Anderson and seconded by Cmsr. Evans, the minutes of October 10, 2012 were approved as presented. (Cmsr. Myers did not vote on the motion)

Public Comment: None.

Treasurer's Report:

A copy of the treasurer's report was made available to each commissioner with a list and description of the bills to be paid. The Chief Financial Officer certified that there were sufficient unencumbered funds to pay the bills and designated the account to which each would be charged.

1. Bills were submitted in the amount of \$9,125.72. Significant expenditures were for the fuel bill and two computers. There was no LOSAP transfer this month.

On a motion made by Cmsr. Evans and seconded by Cmsr. Anderson, the treasurer's report was accepted and the bills proposed for payment. Payment of the bills passed unanimously on a roll call vote (1 absent).

The Local Finance Board would like to see additional quotes for the tanker financing. Commissioner Evans will get them to Attorney Griswold to forward to the LFB.

Cmsr. Evans will notify the bank that Cmsr. Reichman should be removed and Cmsr. Myers should be added as a signatory on accounts.

Fire Department Administration:

The fire department closed on the purchase of the firehouse. Financing was secured and roof repairs are underway.

During the hurricane the firehouse was open to provide heat, water and electricity to those in need.

Ladies' Auxiliary: No report.

EMU Report:

1. 25 calls in October – 7 in the borough, 12 in the township, 6 other. No scratch calls.
2. There are many candidates for EMU offices next year. The election is in December.
3. Training was cancelled in October. A blood borne pathogen class will be held in November for both fire and EMU personnel.

Fire Chief Report:

1. 44 calls in October – 10 in the borough, 25 in the township, 1 in Pennington Borough, and 8 other.
2. There were a number of wires down and alarm activations during the storm, as well as a serious CO incident resulting from a generator in an attached garage. For the most part, however, the number of calls during the storm was not as high as was expected.
3. The SCBA has been ordered. If any of the bottles in use now go out of date prior to receipt of the new ones, Breathe Safe may provide loaners.
4. Rough estimates for vehicle maintenance coming up include repair or replacement of emergency lights on the rescue truck (NJ State Contract - \$800); push bar and lights for the chief's vehicle (NJ State Contract - \$1200); Plymovent tip for the Quint (\$900); scene light repair on the engine and switching to LED lighting to use less energy.

Fire Official Report: On file.

Attorney Report: None.

Committee Reports: None.

Other Business:

LOSAP – In response to the proposed valley-wide revision to the EMS point schedule, Hopewell Borough EMU is not interested at this time in changing from the point schedule currently in effect. Members felt that if changes were to be made both the fire company and EMU schedules should be reviewed, that implementation of the new schedule would make record keeping more burdensome, and could significantly increase the costs of the program. After discussion, on a motion by Cmsr. Anderson and seconded by Cmsr. Myers, the board determined not to support any modification to the EMU LOSAP point schedule for 2013 and to table further discussion to a future date.

Transfer of Line Item Funds in 2012 Budget – Consideration of Resolution 2012-024 was tabled to a future meeting.

Inspection Services Agreement – On a motion by Cmsr. Morehouse and seconded by Cmsr. Anderson, Resolution 2012-025 was proposed. The board approved Resolution 2012-025 approving and authorizing the execution of a Shared Services Agreement for Inspection Services with Hopewell Township for an additional two years (January 2013 through December 2014)

Review of Local Finance Board Findings (SCBA) -On a motion by Cmsr. Morehouse and seconded by Cmsr. Evans, Resolution 2012-026 was proposed. The board approved **Resolution 2012-026** certifying its receipt and review of the LFB's findings and recommendations on the proposed financing for the SCBA and authorizing a group affidavit of the board attesting to same.

2013 Budget - The budget will be presented for approval at the next meeting.

Adjournment: There being no further business to come before the board, on a motion by Cmsr. Morehouse and seconded by Cmsr. Anderson, the meeting adjourned at 9:18 pm. The next regularly scheduled meeting of the board will be held on December 12, 2012.